

## RECORD OF PROCEEDINGS

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### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE DANIELS SANITATION DISTRICT HELD JUNE 12, 2023

A Regular Meeting of the Board of Directors of the Daniels Sanitation District (referred to hereafter as "Board") was held on Monday, the 12<sup>th</sup> day of June, 2023, at 6:00 p.m. The meeting was held telephonically and was open to the public.

#### ATTENDANCE

##### Directors in Attendance Were:

Rex L. Johnson  
Vern Luoma  
Scott Paschal  
Patrick Morgan  
Floyd Shafer

##### Also In Attendance Were:

AJ Beckman, District Manager  
Bill Willis, Engineer  
David Green, Green & Associates LLC

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#### ADMINISTRATIVE MATTERS

**Disclosures of Potential Conflicts of Interest:** Mr. Beckman advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. The Board reviewed the Agenda for the meeting, following which Directors Johnson, Luoma, Paschal, Morgan and Shafer confirmed that they have no conflicts of interest in connection with any of the matters listed on the Agenda.

**Agenda:** Mr. Beckman distributed for the Board's review and approval a proposed Agenda for the District's Regular Meeting.

Following discussion, upon motion duly made by Director Johnson, seconded by Director Morgan and, upon vote, unanimously carried, the Agenda was approved, as presented.

**May 8, 2023 Regular Meeting Minutes:** Following discussion and review, upon motion duly made by Director Morgan, seconded by Director Shafer, and upon vote, unanimously carried, the minutes were approved, as presented.

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### FINANCIAL MATTERS

**Accounts Payable:** The Board considered ratifying the payment of accounts payable for the period ending May 31, 2023, in the amount of \$206,137.53.

Following discussion and review, upon motion duly made by Director Johnson, seconded by Director Luoma and, upon vote, unanimously carried, the Board ratified the payment of accounts payable as presented.

The Board then considered ratifying the payment of accounts payable for the period ending June 12, 2023, in the amount of \$37,284.35.

Following discussion and review, upon motion duly made by Director Johnson, seconded by Director Luoma and, upon vote, unanimously carried, the Board ratified the payment of accounts payable as presented.

**Financial Statements:** The Board reviewed the unaudited financial statements of the District for the period ending May 31, 2023.

Following review and discussion, upon motion duly made by Director Morgan, seconded by Director Shafer and, upon vote, unanimously carried, the Board accepted the unaudited financial statements.

**2022 Audit:** Mr. Green reviewed the 2022 Audited Financial Statements and Management Representations Letter with the Board.

Following discussion and review, upon a motion duly made by Director Johnson, seconded by Director Paschal and, upon vote unanimously carried, the Board approved the 2022 Audited Financial Statements and authorized execution of the Management Representations Letter, as presented.

Mr. Green excused himself from the meeting at this time.

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### OPERATIONS MATTERS

**Manager's Report:** Mr. Beckman reviewed the report with the Board, attached hereto and incorporated herein by this reference.

**Engineer's Report:** Mr. Willis reviewed the report with the Board, attached hereto and incorporated herein by this reference.

**Payment Request from T. Lowell Construction Inc.:** Mr. Willis reviewed with the Board.

Following review and discussion, upon motion duly made by Director Johnson, seconded by Director Paschal and, upon vote, unanimously carried, the Board authorized the conditional release of retainage to T. Lowell Construction, Inc., pending confirmation of completion of punch list items by the Engineer and District Manager.

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**LEGAL MATTERS**

There were no legal matters to discuss at this time.

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**OTHER BUSINESS**

There was no other business.

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**ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by Director Johnson, and seconded by Director Shafer, the meeting was adjourned.

Next Regular meeting is scheduled for July 10, 2023, at 6:00pm.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

  
Secretary for the Meeting

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