

**MINUTES OF A
REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
HIGH VIEW WATER DISTRICT
HELD
NOVEMBER 12, 2024**

A Regular Meeting of the Board of Directors of the High View Water District (referred to hereafter as "Board") was held on Monday, the 12th day of November, 2024, at 1:00 p.m. The meeting was held telephonically and was open to the public.

ATTENDANCE

Directors in Attendance Were:

Vern Luoma
Scott Paschal
Rex L. Johnson
Patrick Morgan

Following discussion, upon motion made by Director Luoma, seconded by Director Morgan and, upon vote, unanimously carried, the absence of Director Douglas Wagner was excused.

Also In Attendance Were:

AJ Beckman, District Manager
Timothy J. Flynn, Esq.; Ireland Stapleton Pryor & Pascoe, PC
Bill Willis; Martin/Martin

**ADMINISTRATIVE
MATTERS**

Disclosures of Potential Conflicts of Interest: Mr. Beckman advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. The Board reviewed the Agenda for the meeting, following which Directors Luoma, Paschal, Johnson and Morgan confirmed that they have no conflicts of interest in connection with any of the matters listed on the Agenda.

Agenda: Mr. Beckman distributed for the Board's review and approval a proposed Agenda for the District's Regular Meeting.

Following discussion, upon motion duly made by Director Luoma, seconded by Director Morgan and, upon vote, unanimously carried, the Agenda was approved, as presented.

October 14, 2024 Regular Meeting Minutes: Following discussion and review, upon motion duly made by Director Johnson, seconded by Director Luoma, and upon vote, unanimously carried, the minutes were approved, as presented.

RECORD OF PROCEEDINGS

FINANCIAL MATTERS

Accounts Payable: The Board considered ratifying the payment of accounts payable for the period ending October 31, 2024, in the amount of \$110,103.10.

Following discussion and review, upon motion duly made by Director Luoma, seconded by Director Morgan and, upon vote, unanimously carried, the Board ratified the payment of accounts payable as presented.

The Board then considered approval of the payment of accounts payable for the period ending November 12, 2024, in the amount of \$8,299.73.

Following review and discussion, upon motion duly made by Director Morgan, seconded by Director Johnson and, upon vote, unanimously carried, the Board approved the payment of accounts payable as presented.

Financial Statements: The Board reviewed the unaudited financial statements of the District for the period ending October 31, 2024.

Following review and discussion, upon motion duly made by Director Luoma, seconded by Director Paschal and, upon vote, unanimously carried, the Board accepted the unaudited financial statements.

2025 Budget Hearing: Director Luoma opened the Public Hearing to consider the proposed 2025 Budget and to discuss related issues. It was noted that publication of the Notice stating that the Board would consider adoption of the 2025 Budget and the date, time and location of the Public Hearing was made in a newspaper having general circulation within the District. No written objections were received, and the public hearing was closed.

Mr. Beckman reviewed the estimated 2024 expenditures and the proposed 2025 expenditures with the Board.

Following discussion, the Board considered adoption of Resolution No.2024-11-01: to Adopt Budget and Appropriate Sums of Money, and Resolution 2024-11-02: to Set Mill Levies (for the General Fund at 0.116 mills). Upon motion duly made by Director Morgan, seconded by Director Johnson and, upon vote, unanimously carried, the Resolutions were adopted, as discussed, and execution of the Certification of Budget and Certification of Mill Levy was authorized, subject to receipt of final certification of Assessed Valuation from the County on or before December 10, 2024. Mr. Beckman was authorized to transmit the Certification of Budget to the Division of Local Government not later than January 30, 2025.

Preparation of 2024 Audit: Mr. Beckman presented to the Board an engagement letter from Green & Associates LLC for preparation of the 2024 Audit.

RECORD OF PROCEEDINGS

Following discussion and review, upon a motion duly made by Director Luoma, seconded by Director Morgan and, upon vote unanimously carried, the Board approved the engagement letter.

OPERATIONS MATTERS

Manager's Report: Mr. Beckman reviewed the Managers Report with the Board.

Proposal from Stewart & Stevenson for maintenance on generator at the Kipling Pump Station: Mr. Beckman reviewed a proposal from Stewart & Stevenson for maintenance on generator at the Kipling Pump Station.

Following discussion and review, upon a motion duly made by Director Morgan, seconded by Director Paschal and, upon vote unanimously carried, the Board approved proposal from Stewart & Stevenson for maintenance on generator at the Kipling Pump Station, in the amount of \$8,847.50.

Proposal from Stewart & Stevenson for maintenance on Generator at the 8th Avenue Pump Station: Mr. Beckman reviewed a proposal from Stewart & Stevenson for maintenance on Generator at the 8th Avenue Pump Station.

Following discussion and review, upon a motion duly made by Director Morgan, seconded by Director Paschal and, upon vote unanimously carried, the Board approved proposal from Stewart & Stevenson for maintenance on Generator at the 8th Avenue Pump Station, in the amount of \$2,527.50.

Field Report: Mr. Beckman reviewed the Field Report with the Board.

Engineer's Report: Mr. Willis reviewed the report with the Board, attached hereto and incorporated herein by this reference.

Mr. Willis left the meeting at this point.

LEGAL MATTERS

Amendment to Independent Contractor Agreement with Public Alliance: Mr. Flynn reviewed with the Board an Amendment to the Independent Contractor Agreement with Public Alliance, LLC, for 2025 Fee Increase.

Following discussion and review, upon a motion duly made by Director Luoma, seconded by Director Paschal and, upon vote unanimously carried, the Board approved an Amendment to the Independent Contractor Agreement with Public Alliance, LLC, for 2025 Fee Increase.

RECORD OF PROCEEDINGS


OTHER BUSINESS **None.**

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made, by Director Luoma, seconded by Director Paschal and, upon vote unanimously carried, the meeting was adjourned.

Next Regular meeting is scheduled for December 9, 2024, at 1:00 p.m.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.


Secretary